

## Website Change Request Form

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### Requester Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Request: \_\_\_\_\_

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### Website Details

Website URL: <http://www.merrymount.net>

Page URL (if specific): \_\_\_\_\_

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### Type of Request

Typo / Text Correction

Content Update

Other: \_\_\_\_\_

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### Details of Change Request

#### 1. Typo Correction

Current Text: \_\_\_\_\_

Corrected Text: \_\_\_\_\_

Location on Page (section/paragraph): \_\_\_\_\_

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#### 2. Content Update

Current Content: \_\_\_\_\_

Updated Content: \_\_\_\_\_

Location on Page: \_\_\_\_\_

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### Priority Level

Low (Not urgent)

Medium

High

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**Additional Notes / Instructions**

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**Attachments (if any)**

Yes  No

If yes, please describe: \_\_\_\_\_

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**Approval (if required)**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

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